



## 73rd Annual General Meeting

Board of Directors' Meeting No. BOD-01-24

Friday, January 26, 2024

9:00 a.m.

### **Agenda**

**Meeting Location:**

**120 Bayview Parkway, Newmarket, ON**

Minutes and agendas are available at [www.LSRCA.on.ca](http://www.LSRCA.on.ca)

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### **Upcoming Events**

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**2024 Board of Directors' meeting schedule pending approval**

A full listing of events can be found at [www.LSRCA.on.ca](http://www.LSRCA.on.ca)

## Board Member Listing

### Representing

City of Barrie  
City of Barrie  
City of Kawartha Lakes  
Durham Region: Township of Brock  
Durham Region: Township of Scugog  
Durham Region: Township of Uxbridge  
Town of Bradford West Gwillimbury  
Town of Innisfil  
Town of New Tecumseth  
Township of Oro-Medonte  
Township of Ramara  
York Region: At Large  
York Region: Town of Aurora  
York Region: Town of East Gwillimbury  
York Region: Town of Georgina  
York Region: Township of King  
York Region: Town of Newmarket  
York Region: Town of Whitchurch-Stouffville

### Representing

City of Barrie  
City of Barrie  
City of Kawartha Lakes  
City of Orillia (ex-officio)  
Durham Region: Township of Brock  
Durham Region: Township of Scugog  
Durham Region: Township of Uxbridge  
Town of Bradford West Gwillimbury  
Town of Innisfil  
Town of New Tecumseth  
Township of Oro-Medonte  
Township of Ramara  
York Region: At Large  
York Region: Town of Aurora  
York Region: Town of East Gwillimbury  
York Region: Town of Georgina  
York Region: Township of King  
York Region: Town of Newmarket  
York Region: Town of Whitchurch-Stouffville

### 2023 Board of Directors

Councillor A. Courser  
Councillor C. Riepma  
Councillor E. Yeo  
Councillor C. Pettingill  
Councillor D. Le Roy  
Regional Councillor B. Garrod  
Councillor P. Ferragine  
Councillor F. Drodge  
Councillor S. Harrison-McIntyre  
Mayor R. Greenlaw  
Councillor S. Bell  
Regional Chairman and CEO W. Emmerson  
Councillor M. Thompson  
Mayor V. Hackson (on leave)  
Mayor M. Quirk  
Councillor A. Eek  
Deputy Mayor and Regional Councillor T. Vegh  
Mayor I. Lovatt

### 2024 Board of Directors

Councillor A. Courser  
Councillor C. Riepma  
Councillor E. Yeo  
Appointment Pending  
Councillor C. Pettingill  
Councillor D. Le Roy  
Regional Councillor B. Garrod  
Councillor P. Ferragine  
Councillor F. Drodge  
Councillor S. Harrison-McIntyre  
Mayor R. Greenlaw  
Councillor S. Bell  
Regional Chairman and CEO W. Emmerson  
Councillor M. Thompson  
Mayor V. Hackson (on leave)  
Mayor M. Quirk  
Councillor A. Eek  
Deputy Mayor and Regional Councillor T. Vegh  
Mayor I. Lovatt

## I. Chair Emmerson's Welcome

### Roll Call – 2023 Board Members

The 2023 Board Members will introduce themselves and state which municipality they represent.

## II. Declarations of Pecuniary Interest and Conflict of Interest

## III. Approval of Agenda

Pages 1 - 8

**Recommended: That** the content of the Agenda for the Lake Simcoe Region Conservation Authority's 73<sup>rd</sup> Annual General Meeting held on Friday, January 26, 2024 be approved as presented.

## IV. Adoption of Minutes

### a) Board of Directors

Pages 9-13

Included in the agenda is a copy of the minutes of the Board of Directors' Meeting No. BOD-10-23 held on Friday, December 15, 2023.

**Recommended: That** the minutes of the Board of Directors Meeting No. BOD-10-23 held on Friday, December 15, 2023 be approved as circulated.

## V. Presentations

Pages 14-16

### a) Lake Management

Limnologist, Dr. Brian Ginn, will provide an update on Phosphorus Loads and Lake Simcoe Management. This presentation will be provided at the meeting and will be available on the Conservation Authority's website following the meeting.

**Recommended: That** the presentation by Limnologist, Dr. Brian Ginn, regarding Phosphorus Loads and Lake Simcoe Management be received for information.

Staff Report No. 01-24-BOD regarding Phosphorus Loads and Lake Simcoe Management is included in the agenda.

**Recommended: That** Staff Report No. 01-24-BOD providing an update on phosphorus in Lake Simcoe be received for information.

### **b) 2023 Year in Review**

Chief Administrative Officer, Rob Baldwin, will share a presentation on the Conservation Authority's 2023 highlights and accomplishments.

**Recommended: That** the presentation by Chief Administrative Officer, Rob Baldwin, on the Conservation Authority's 2023 highlights and accomplishments be received for information.

## **VI. 2023 Business is Concluded**

Chair Emmerson and Vice Chair Ferragine may make some closing remarks and conclude the Year 2023 business, and the Chair will be deemed vacant.

## **VII. 2024 Business**

The 2024 Business portion of the meeting will be called to order by the Conservation Authority's Chief Administrative Officer, Rob Baldwin.

### **Roll Call – 2024 Board Members**

The 2024 Board Members will introduce themselves and state which municipality they represent.

## **VIII. Election of Officers**

The election of officers for 2024 will be conducted by Rob Baldwin, Chief Administrative Officer, acting as Chair Pro Temps. Positions are required for Chair and Vice Chair of the Conservation Authority for 2024 and must be appointed members of the Board of Directors.

The general rules for the election are as follows:

- a) Only current Directors of the Conservation Authority may vote.
- b) Nominations will be called three (3) times and will only require a mover.
- c) The closing of nominations will require both a mover and a seconder.
- d) Each Director nominated will be required to accept the nomination.
- e) In the event of an election, each nominee will be permitted not more than three (3) minutes to speak for the office, in the order of the alphabetical listing of their surnames.
- f) Upon the acceptance by nominees for the position of office, ballots will be distributed to the Directors for the purpose of election. A Director's choice for a nominee will be written on the ballot and the appointed scrutineers for the counting of the ballots will collect the ballots.

## A. Appointment of Scrutineers

In the event that there is more than one nominee for either position of Chair or Vice Chair and a vote is held, scrutineers are appointed for the counting of ballots.

**Recommended: That** in the event of a vote by ballot, Mr. Jeff Payne and Mr. Mike Walters will act as scrutineers; and

**Further that** all ballots be destroyed following the election.

## B. Election of Chair and Vice Chair for 2024

- i. Chair of the Conservation Authority
- ii. Vice Chair of the Conservation Authority

## C. Appointment of the Regulations Sub-committee for 2024

In the event of a Hearing by the Board of Directors, a Regulations Sub-Committee is formed to review the circumstances of the Hearing and report to the Board. This sub-committee consists of the Chair, the Vice Chair, and the Member representing the local municipality in which the application under Ontario Regulation 179/06 is received.

**Recommended: That** the Chair and Vice Chair, along with the Member representing the local municipality in which the application under Ontario Regulation 179/06 is received, shall be members of the sub-committee to review applications and report to the Board of Directors.

## D. Appointment to Conservation Ontario for 2024

Conservation Ontario represents Ontario's 36 Conservation Authorities. It is the practice of the Conservation Authority to request the Chair, or his/her designate, and the Chief Administrative Officer to represent the Conservation Authority on Conservation Ontario's Committees and Council. Conservation Ontario's Council meets four times per year, and the 2024 meetings are scheduled to take place from 9:00 a.m. to 3:00 p.m. April 15<sup>th</sup> (Annual General Meeting), June 24<sup>th</sup>, September 23<sup>rd</sup> and December 9<sup>th</sup>.

**Recommended: That** the 2024 Chair, or his/her designate, be appointed as the Conservation Authority's voting delegate to Conservation Ontario; and

**Further that** the Chief Administrative Officer be the alternate delegate.

### **E. Appointment to the Lake Simcoe Conservation Foundation Board of Directors for 2024**

The Conservation Authority appoints the Chair and Vice Chair, or two designates, to serve on the Lake Simcoe Conservation Foundation Board. The Foundation Board meets every other month, and the 2024 meetings are scheduled to take place from 8:30 a.m. to 11:30 a.m. on January 31<sup>st</sup>, March 27<sup>th</sup>, May 29<sup>th</sup>, July 31<sup>st</sup>, September 25<sup>th</sup> and November 27<sup>th</sup>.

**Recommended: That** the 2024 Chair \_\_\_\_\_ and 2024 Vice Chair \_\_\_\_\_, or their designates, be appointed to the Lake Simcoe Conservation Foundation Board of Directors for 2024.

### **F. Appointment of Solicitors for 2024**

The Conservation Authority utilizes the services of five (5) legal firms:

1. Stiver Vale Barristers & Solicitors for general administrative advice, land holdings and real estate;
2. Hicks Morley for employment and labour related matters;
3. HHL Law Firm LLP (formerly Hill Hunter Losell Law Firm LLP) for regulation advice and litigation;
4. Barriston Law for general administrative, regulation and planning advice, and litigation; and
5. Beard Winter LLP for general administrative, regulation and planning advice, real estate and litigation.

**Recommended: That** Stiver Vale, Hicks Morley, HHL Law Firm, Barriston Law and Beard Winter be appointed as Lake Simcoe Region Conservation Authority's legal firms for 2024.

### **G. Appointment of Signing Officers for 2024**

The Conservation Authority wishes to continue banking with the Bank of Nova Scotia.

**Recommended: That** an account in the name of Lake Simcoe Region Conservation Authority (hereinafter called the "Organization") be kept at the Bank of Nova Scotia (hereinafter called the "Bank"); and

**Further that** the Conservation Authority's Chair, Vice Chair, the Chief Administrative Officer/Secretary-Treasurer, and the General Manager, Corporate and Financial Services/CFO, or any two of them are hereby authorized to sign, make, draw, accept, endorse and deliver cheques, promissory notes, bills of

exchange, orders for the payment of money and such agreements and instruments as may be necessary or useful in connection with the operation of the said account; and

**Further that** any one of the above-mentioned officers is hereby authorized for and in the name of the Organization to endorse and transfer to the Bank for deposit or discount with or collection by the Bank (but for the credit of the Organization only) cheques, promissory notes, bills of exchange, orders for the payment of money and other instruments, to arrange, settle, balance and certify all books and accounts with the Bank and to sign receipts for vouchers.

## H. Borrowing Resolution

Each year at the Annual General Meeting, the Board of Directors pass a resolution which authorizes a maximum amount available for borrowing, if required, to cover administrative and/or capital expenditures during the year. The amount of the borrowing resolution for 2024 is recommended to be set at the traditional level of \$500,000. The Conservation Authority has rarely drawn on this operating loan, with the last time being 2010, when it was required to bridge the payment receipts from municipal funding partners and the federal government Lake Simcoe Clean-Up Fund payments, where payments followed project work completion.

**Recommended: That** signing officers for the Lake Simcoe Region Conservation Authority be empowered to borrow up to \$500,000 on an Operating Loan Agreement, as required, for administration and/or capital expenditures.

## IX. Staff Reports

### a) Draft 2024 Budget - Ontario Regulation 402/22, Section 14

Pages 17-25

Staff Report No. 02-24-BOD regarding the Draft 2024 Budget in accordance with Ontario Regulation 402/22, Section 14 is included in the agenda.

**Recommended: That** Staff Report No. 02-24-BOD regarding the Draft 2024 Budget be received; and

**Further that** the Board of Directors vote to approve the Draft 2024 Budget for use in consultation with the participating municipalities; and

**Further that** the Draft 2024 Budget be made available on the Conservation Authority's Governance webpage for the general public and participating municipalities to view in advance of the 2024 Budget vote planned for March 2024.

**b) Board of Directors' Meeting Schedule 2024**

Pages 26-27

Attached is Staff Report No. 03-24-BOD, which seeks the Board of Director's approval on the 2024 Board of Directors' meeting schedule.

**Recommended: That** Staff Report No. 03-24-BOD regarding the Board of Directors' Meeting Schedule for 2024 be received; and

**Further that** the proposed schedule be approved.

**X. Closing Remarks**

**XI. Adjournment**