



**Board of Directors**  
**Meeting No. BOD-03-24**  
**Friday, March 22, 2024**  
**9:00 a.m.**

## **Amended Agenda**

### **Meeting Location:**

120 Bayview Parkway, Newmarket  
Minutes and agendas are available at [www.LSRCA.on.ca](http://www.LSRCA.on.ca)

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### **Upcoming Events**

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#### **Board of Directors' Meeting**

Friday, April 26, 2024  
120 Bayview Parkway, Newmarket

#### **Lake Simcoe Conservation Foundation**

##### **35<sup>th</sup> Annual Conservation Dinner**

Wednesday June 12, 2024  
The Manor at Carrying Place

##### **5th Annual Invitational Golf Tournament**

Monday, August 26, 2024  
King Valley Golf Club

A full listing of events can be found at [www.LSRCA.on.ca](http://www.LSRCA.on.ca)

## I. Acknowledgement of Indigenous Territory

## II. Declarations of Pecuniary Interest and Conflicts of Interest

## III. Approval of Agenda

Pages 1 - 6

**Recommended: That** the content of the Agenda for the March 22, 2024 meeting of the Board of Directors be approved as amended to replace the incorrect attachment Item VI a), 2024 Proposed Budget.

## IV. Adoption of Minutes

### a) Board of Directors

Pages 7 - 14

Included in the agenda is a copy of the draft minutes of the Board of Directors' Meeting, No. BOD-02-24, held on Friday, February 23, 2024.

**Recommended: That** the minutes of the Board of Directors' Meeting, No. BOD-02-24, held on Friday, February 23, 2024 be approved as circulated.

## V. Announcements

## VI. Presentations

### a) Fourth Quarter 2023 Unaudited Financial Report and 2024 Proposed Capital and Operating Budget

Pages 15 - 58

General Manager, Corporate and Financial Services/CFO, Mark Critch, will provide a presentation on the Fourth Quarter 2023 Unaudited Financial Report, as well as the 2024 Proposed Capital and Operating Budget. This presentation will be provided at the meeting and will be available on the Conservation Authority's website following the meeting.

**Recommended: That** the presentation by General Manager, Corporate and Financial Services/CFO, Mark Critch, regarding the Fourth Quarter 2023 Unaudited Financial Report and the 2024 Proposed Budget be received for information.

Staff Report No. 15-24-BOD regarding the Fourth Quarter 2023 Unaudited Financial Report is included in the agenda.

**Recommended: That** Staff Report No. 15-24-BOD regarding the Conservation Authority's Fourth Quarter 2023 Financial Report be received for information.

Staff Report No. 16-24-BOD regarding the 2024 Proposed Capital and Operating Budget is included in the agenda.

**Recommended: That** Staff Report No. 16-24-BOD regarding the Conservation Authority's 2024 Proposed Capital and Operating Budget be received; and

**Further that** the 2024 Proposed Capital and Operating Budget and all projects therein be adopted: and

**Further that** staff be authorized to enter into agreements and/or execute documents with private sector organizations, non-governmental organizations or governments and their agencies for the undertaking of projects for the benefit of the Conservation Authority and funded by the sponsoring organization or agency, including projects that have not been provided for in the approved budget; and

**Further that** as required by O.Reg.402/22: Budget and Apportionment (formerly O.Reg.139/96) this recommendation and the accompanying budget documents, including the schedule of Category 1 Mandatory levies, be approved by weighted votes.

## VII. Hearings

There are no Hearings scheduled for this meeting.

## VIII. Deputations

There are no Deputations scheduled for this meeting.

## IX. Determination of Items Requiring Separate Discussion

(Reference Pages 5 and 6 of the agenda)

## X. Adoption of Items Not Requiring Separate Discussion

## XI. Consideration of Items Requiring Separate Discussion

## XII. Closed Session

The Board will move to Closed Session to deal with confidential legal and human resources matters.

**Recommended: That** the Board move to Closed Session to deal with confidential legal and human resources matters; and

**Further that** the Chief Administrative Officer, members of the Executive Leadership Team and the Director, Development Services remain in the meeting for the discussion on item a), and

**Further that** the Chief Administrative Officer and the Chief of Staff remain in the meeting for the discussion on item b).

The Board will rise from Closed Session and report findings.

**Recommended: That** the Board rise from Closed Session and report findings.

**a) Confidential Legal Matter**

Confidential Staff Report No. 22-24-BOD will be sent to Board members prior to the meeting.

**Recommended: That** Confidential Staff Report No. 22-24-BOD regarding a confidential legal matter be received; and

**Further that** the recommendations contained within the staff report be approved.

**b) Confidential Human Resources Matter**

Confidential Staff Report No. 23-24-BOD will be sent to Board members prior to the meeting.

**Recommended: That** Confidential Staff Report No. 23-24-BOD regarding a confidential human resources matter be received for information.

### **XIII. Other Business**

#### **Next Meeting**

The next meeting of the Board of Directors will be held on Friday, April 26, 2024. This meeting will be held in person at the Conservation Authority's Newmarket offices located at 120 Bayview Parkway, Newmarket.

### **XIV. Adjournment**

## Agenda Items

### 1. Correspondence

Pages 59 – 61

- a) February 29, 2024 letter from the City of Orillia regarding the Conservation Authorities Act and the Lake Simcoe Protection Act.

**Recommended: That** Correspondence items a) be received for information.

### 2. 2024 Reserve Adequacy Evaluation

Pages 62 - 64

**Recommended: That** Staff Report No. 17-24-BOD regarding the review and evaluation of the Conservation Authority's 2024 Reserve Balances be received for information.

### 3. Legislative and Regulatory Changes affecting Conservation Authorities

Pages 65 - 79

**Recommended: That** Staff Report No. 18-24-BOD regarding recent legislative and regulatory changes (*Conservation Authorities Act* and Ontario Regulation 41/24) be received; and

**Further That** the timelines for implementation of policy, guidelines and procedural documents and the transition procedures and guidelines be endorsed.

### 4. Update to Delegations of Authorization pursuant to the Conservation Authorities Act (Part VI, s. 28.4)

Pages 80 - 84

**Recommended: That** Staff Report No. 19-24-BOD regarding the delegation of authorization for permit issuance, extension and cancellation, and administrative reviews made pursuant to the *Conservation Authorities Act* be received; and

**Further That** effective April 1, 2024, the Coordinator, Permitting and the Coordinator, Infrastructure Permitting be delegated authorization to approve both minor and routine permits under the *Conservation Authorities Act*; and

**Further That** effective April 1, 2024, the Director, Development Services, or Acting Director, the General Manager, Development, Engineering and Restoration and the Chief Administrative Officer be delegated authorization to issue permits and permit

extension to existing permits in accordance with the *Conservation Authorities Act*;  
and

**Further That** effective April 1, 2024, the cancellation of low and moderate risk permits be delegated to the Chief Administrative Officer pursuant to the *Conservation Authorities Act*; and

**Further That** effective April 1, 2024, administrative request for reviews from an applicant be delegated to the Chief Administrative Officer pursuant to the *Conservation Authorities Act*.

**5. Re-designation of Environmental Compliance Officers under Section 30.1 of the Conservation Authorities Act for the purposes of enforcing Section 28 of the Act**

Pages 85 - 95

**Recommended: That** Staff Report No. 20-24-BOD regarding the re-designation of Environmental Compliance Officers under Section 30.1 of the *Conservation Authorities Act* be received; and

**Further That** the appointment of Mrs. Kristin Nyborg and Mrs. Ashlea Brown as Officers under Section 30.1 of the *Conservation Authorities Act* as of the proclamation date be approved.

**6. 2024 Annual Conservation Awards**

Pages 95 - 98

**Recommended: That** Staff Report No. 21-24-BOD regarding the 2024 Conservation Awards be received for information.