

Lake Simcoe Region Conservation Authority

Board of Directors' Meeting

Board of Directors' Meeting No. BOD-05-24

Friday, May 24, 2024

120 Bayview Parkway, Newmarket

Meeting Minutes

Members Present

Councillor C. Riepma (Chair), Mayor R. Greenlaw (Vice Chair), Councillor S. Bell, Councillor A. Courser, Councillor F. Drodge, Councillor A. Eek, Regional Chairman W. Emmerson, Mayor V. Hackson, Councillor S. Harrison-McIntyre, Councillor D. Le Roy, Mayor I. Lovatt, Councillor C. Pettingill, Mayor M. Quirk, Councillor M. Thompson, Deputy Mayor and Regional Councillor T. Vegh,

Members Absent

Councillor P. Ferragine, Regional Councillor B. Garrod, Councillor E. Yeo

Staff Present

R. Baldwin, T. Barnett, A. Brown, D. Campbell, K. Cheney, M. Critch, D. Goodyear, G. MacMillan, G. Peat, C. Sharp, C. Taylor, K. Yemm

I. Land Acknowledgement

Chair Riepma acknowledged the Lake Simcoe watershed as traditional Indigenous territory and thanked all generations of Indigenous peoples for their enduring and unwavering care for this land and water.

II. Declarations of Pecuniary Interest or Conflict of Interest

None noted for the meeting.

III. Approval of Agenda

Moved by: A. Eek

Seconded by: V. Hackson

BOD-073-24 **Resolved That** the content of the Agenda for the May 24, 2024 meeting of the Board of Directors be approved as presented. **Carried**

IV. Adoption of Minutes

a) Board of Directors' Meeting

Moved by: F. Drodge

Seconded by: T. Vegh

BOD-074-24 **Resolved That** the minutes of the Board of Directors' Meeting, No. BOD-04-24, held on Friday, April 26, 2024 be approved as circulated. **Carried**

V. Announcements

- a) CAO Rob Baldwin reminded Board members that nominations for this year's conservation awards will close on June 5th and urged members to submit any nominations they may have.
- b) CAO Baldwin advised he has been meeting with Lake Simcoe watershed CAOs. Meetings have been well received and mutually beneficial, with only a few remaining to be held.

VI. Presentations

a) 2025 Budget Assumptions

General Manager, Corporate and Financial Services/CFO, Mark Critch, provided a presentation on the proposed 2025 Budget Assumptions, noting the annual budget cycle is starting a little earlier this year as municipal partners are looking to have their budgets completed earlier. Accordingly, staff will be working to accelerate the process to have the Conservation Authority's 2025 budget approved in December 2024. He reviewed the governing principles, the Cost-of-Living Allowance comparators with neighbouring conservation authorities and municipalities, as well as the financial impact of the recommended levy increase. The recommended budget assumptions are summarized as follows:

1. Inflation: up to 2.50% for applicable expenditures (2024: 2.00%);
2. COLA: up to 3.00% (2024: 2.00%) plus applicable step increases;
3. Infrastructure levy for Asset Management: up to 0.50%(2024: 0.50%);
4. Investment in Strategic Priorities: 1.50% (2024: 0.00%);
5. No additional new FTEs in 2025, unless they are fully funded from grants and/or fees; and
6. Municipal Funding Increase (all categories): Up to 2.00% (2024–average Levy increase: 2.00%).

GM Critch advised that next steps in the 2025 budget process include using the Board approved budget assumptions to develop 2025 Budget; hosting virtual financial updates for municipal funding partners; sharing preliminary budgets early to enable coordination with municipal budget cycles, continuing to look for efficiencies and cost savings to support the 2025 Budget, using predictive information from 2024 forecast to develop 2025 Budget; and 2025 Budget presentations to funding partners as required.

To view this presentation, please click this link: [2025 Budget Assumptions](#)

Moved by: W. Emmerson

Seconded by: I. Lovatt

BOD-075-24 **Resolved That** the presentation by General Manager, Corporate and Financial Services/CFO, Mark Critch, regarding the proposed 2025 Budget Assumptions be received for information. **Carried**

Included in the agenda was Staff Report No. 29-24-BOD regarding the proposed 2025 Budget Assumptions.

Moved by: M. Thompson

Seconded by: A. Courser

BOD-076-24 **Resolved That** Staff Report No. 29-24-BOD regarding the proposed 2025 Budget Assumptions be approved. **Carried**

b) Regulated Areas Mapping Update

Director, Development Services, Ashlea Brown, together with GIS Coordinator, Darren Campbell, provided an overview of the updated Regulation Mapping, as well as a demonstration of the Conservation Authority's mapping tool. On April 1, 2024, Ontario Regulation 41/24 'Prohibited Activities, Exemptions and Permits' of the *Conservation Authorities Act* came into effect. Specifically, Section 4 of the Regulation outlines specific requirements for mapping regulated areas including:

- Producing regulatory maps and filing digitally at the head office of a conservation authority;
- Having regulatory maps available on a conservation authority's website;
- Annual review of and update to regulation maps;
- Notification to stakeholders, municipalities and the public of significant updates to regulated areas, including making relevant information available online a minimum of 30 days prior to a conservation authority's meeting where the proposed changes are tabled;
- Significant changes noted above promptly updated to the maps.

Updates to regulated areas as defined in the new sections of the *Conservation Authorities Act* and Regulation include:

- A reduction of the regulated areas around wetlands;
- Change in the definition of a watercourse;
- Changes to the setback distance of slope erosion hazards; and
- New shoreline hazard study completed in 2024 to the previous study done in 1981.

Once this new data is available, the Conservation Authority's GIS Department goes through their process of inputting, analysing, visualizing and making accessible all the layers of data; for example, floodplains, shoreline hazards, wetlands, meanderbelts, and apparent valleys. This information is then made available to Conservation Authority staff, municipal partners and the general public.

To view this presentation, please click this link: [Regulation Limit Mapping Update](#)

Moved by: T. Vegh

Seconded by: A. Courser

BOD-077-24 **Resolved That** the presentation by Director, Development Services, Ashlea Brown, and GIS Coordinator, Darren Campbell, regarding updated Regulation Mapping and the Conservation Authority's mapping tool be received for information.

Carried

Included in the agenda was Staff Report No. 30-24-BOD regarding updated Regulation Mapping and the Conservation Authority's mapping tool.

Moved by: A. Eek

Seconded by: W. Emmerson

BOD-078-24 **Resolved That** Staff Report No. 30-24-BOD regarding the changes to Regulated Area Mapping in accordance with Ontario Regulation 41/24 and proposed protocol for mapping updates be received; and

Further That the updates to the Regulation mapping for screening purposes, both internal and external including public viewing on the Conservation Authority's website be approved; and

Further That the regulated mapping protocol as outlined in this staff report be approved. **Carried**

VII. Hearings

There were no Hearings at this meeting.

VIII. Deputations

There were no Deputations at this meeting.

IX. Determination of Items Requiring Separate Discussion

No items were identified under items requiring separate discussion.

X. Adoption of Items not Requiring Separate Discussion

Items No. 1, 2, 3, and 4 were identified under items not requiring separate discussion.

Moved by: M. Quirk

Seconded by: V. Hackson

BOD-079-24 **Resolved That** the following recommendations respecting the matters listed as “Items Not Requiring Separate Discussion” be adopted as submitted to the Board, and staff be authorized to take all necessary action required to give effect to same. **Carried**

1. Correspondence

BOD-080-24 **Resolved That** no items of Correspondence be received. **Carried**

2. Summary Offsetting Program Results – Reconciliation to December 31, 2023

BOD-081-24 **Resolved That** Staff Report No. 31-24-BOD regarding a reconciliation of the Conservation Authority’s Offsetting Cash in Lieu funds and Key Performance Indicators be received. **Carried**

3. Proposed Regulation detailing new Minister’s Permit and Review powers under the Conservation Authorities Act

BOD-082-24 **Resolved That** Staff Report No. 32-24-BOD regarding the proposed Regulation detailing new Minister’s Permit and Review powers under the Conservation Authorities Act (Environmental Registry of Ontario Posting No. 019-8320) be received for information. **Carried**

4. Stop Order under Section 30.4 of the *Conservation Authorities Act*

BOD-083-24 **Resolved That** Staff Report No. 33-24-BOD regarding Stop Order under Section 30.4 of the *Conservation Authorities Act* be received; and

Further That the Stop Order procedures outlined within this staff report be approved for implementation effective immediately. **Carried**

XI. Consideration of Items Requiring Separate Discussion

No items remained for separate discussion.

XII. Closed Session

The Board moved to Closed Session to deal with a confidential legal matter.

Moved by: S. Harrison-McIntyre

Seconded by: C. Pettingill

BOD-084-24 **Resolved That** the Board move to Closed Session to deal with a confidential legal matter; and

Further that the Chief Administrative Officer and members of the Executive Leadership Team remain in the meeting for the discussion. **Carried**

The Board rose from Closed Session to report findings.

Moved by: F. Drodge

Seconded by: T. Vegh

BOD-085-24 **Resolved That** the Board rise from Closed Session and report findings. **Carried**

a) Confidential Legal Matter

Moved by: S. Bell

Seconded by: C. Pettingill

BOD-086-24 **Resolved That** the verbal update regarding a Confidential legal matter be received for information. **Carried**

XIII. Other Business

- a) Chair Riepma advised that the next meeting will be held on Friday, June 21, 2024 at 9:00 a.m. in the Conservation Authority's Administrative Offices. (Subsequent to this meeting, the June 21st meeting changed from an in-person meeting to a virtual meeting.)

XIV. Adjournment

Moved by: A. Eek

Seconded by: V. Hackson

BOD-087-24 **Resolved That** the meeting be adjourned at 10:22 a.m. **Carried**



Councillor Clare Riepma
Chair



Rob Baldwin
Chief Administrative Officer