



74th Annual General Meeting

Board of Directors' Meeting No. BOD-01-25

Friday, January 24, 2025

9:00 a.m.

Agenda

Meeting Location:

120 Bayview Parkway, Newmarket, ON

Minutes and agendas are available at www.LSRCA.on.ca

Upcoming Events

2025 Board of Directors' meeting schedule pending approval

Lake Simcoe Conservation Foundation

36th Annual Conservation Dinner

Wednesday June 18, 2025

The Manor at Carrying Place

6th Annual Invitational Golf Tournament

Monday, August 25, 2025

Eagles Nest Golf Club

A full listing of events can be found at www.LSRCA.on.ca

Board Member Listing

Representing

City of Barrie
City of Barrie
City of Kawartha Lakes
City of Orillia (ex-officio)
Durham Region: Township of Brock
Durham Region: Township of Scugog
Durham Region: Township of Uxbridge
Town of Bradford West Gwillimbury
Town of Innisfil
Town of New Tecumseth
Township of Oro-Medonte
Township of Ramara
York Region: At Large
York Region: Town of Aurora
York Region: Town of East Gwillimbury
York Region: Town of Georgina
York Region: Township of King
York Region: Town of Newmarket
York Region: Town of Whitchurch-Stouffville

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York Region: Township of King
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York Region: Town of Whitchurch-Stouffville

2024 Board of Directors

Councillor A. Courser
Councillor C. Riepma
Councillor E. Yeo
Member not Appointed
Councillor C. Pettingill
Councillor D. Le Roy
Regional Councillor B. Garrod
Councillor P. Ferragine
Councillor F. Drodge
Councillor S. Harrison-McIntyre
Mayor R. Greenlaw
Councillor S. Bell / Councillor J. Gough
Regional Chairman and CEO W. Emmerson (Retired Nov)
Councillor M. Thompson
Mayor V. Hackson / Councillor T. Roy-DiClemente
Mayor M. Quirk
Councillor A. Eek
Deputy Mayor and Reg. Councillor T. Vegh
Mayor I. Lovatt

2025 Board of Directors

Councillor A. Courser
Councillor C. Riepma
Councillor E. Yeo
Appointment Pending
Councillor C. Pettingill
Councillor D. Le Roy
Regional Councillor B. Garrod
Councillor P. Ferragine
Councillor F. Drodge
Councillor S. Harrison-McIntyre
Mayor R. Greenlaw
Councillor J. Gough
Chairman and CEO E. Jolliffe
Councillor M. Thompson
Councillor T. Roy-DiClemente
Mayor M. Quirk
Councillor A. Eek
Deputy Mayor and Regional Councillor T. Vegh
Mayor I. Lovatt

I. Acknowledgement of Indigenous Territory

II. Chair's Welcome

Roll Call – 2024 Board Members

The 2024 Board Members will introduce themselves and state which municipality they represent.

III. Declarations of Pecuniary Interest and Conflict of Interest

IV. Approval of Agenda

Pages 1 - 9

Recommended: That the content of the Agenda for the Lake Simcoe Region Conservation Authority's 74th Annual General Meeting held on Friday, January 24, 2025 be approved as presented.

V. Adoption of Minutes

a) Board of Directors

Pages 10-15

Included in the agenda is a copy of the minutes of the Board of Directors' Meeting No. BOD-10-24 held on Friday, December 20, 2024.

Recommended: That the minutes of the Board of Directors Meeting No. BOD-10-24 held on Friday, December 20, 2024 be approved as circulated.

VI. Year-end 2024 Presentations

a) 2024 Year in Review

Chief Administrative Officer, Rob Baldwin, will share a presentation on the Conservation Authority's 2024 highlights and accomplishments. The year-end video will be shared at the meeting and will be available on the Conservation Authority's website following the meeting.

Recommended: That the presentation by Chief Administrative Officer, Rob Baldwin, on the Conservation Authority's 2024 highlights and accomplishments be received for information.

b) 2024 Restoration Accomplishments

Pages 16-17

Manager, Restoration, Christa Sharp, will provide an overview of the Restoration Department's 2024 accomplishments. This presentation will be provided at the meeting and will be available on the Conservation Authority's website following the meeting.

Recommended: That the presentation by Manager, Restoration, Christa Sharp, regarding the Restoration Department's 2024 accomplishments be received for information.

Staff Report No. 01-25-BOD regarding the Restoration Department's 2024 accomplishments is included in the agenda.

Recommended: That Staff Report No. 01-25-BOD regarding the Restoration Department's 2024 accomplishments be received for information.

VII. 2024 Business is Concluded

Chair Riepma and Vice Chair Greenlaw will make some closing remarks and conclude the Year 2024 business, and the Chair will be deemed vacant.

VIII. 2025 Business

The 2025 Business portion of the meeting will be called to order by the Conservation Authority's Chief Administrative Officer, Rob Baldwin.

Roll Call – 2025 Board Members

The 2025 Board Members will introduce themselves and state which municipality they represent.

IX. Election of Officers

The election of officers for 2025 will be conducted by Rob Baldwin, Chief Administrative Officer, acting as Chair Pro Tems. Positions are required for Chair and Vice Chair of the Conservation Authority for 2025 and must be appointed members of the Board of Directors.

The general rules for the election are as follows:

- a) Only current Directors of the Conservation Authority may vote.
- b) Nominations will be called three (3) times and will only require a mover.
- c) The closing of nominations will require both a mover and a seconder.
- d) Each Director nominated will be required to accept the nomination.
- e) In the event of an election, each nominee will be permitted not more than three (3) minutes to speak for the office, in the order of the alphabetical listing of their surnames.
- f) Upon the acceptance by nominees for the position of office, ballots will be distributed to the Directors for the purpose of election. A Director's choice for a nominee will be written on the ballot and the appointed scrutineers for the counting of the ballots will collect the ballots.

A. Appointment of Scrutineers

In the event that there is more than one nominee for either position of Chair or Vice Chair and a vote is held, scrutineers are appointed for the counting of ballots.

Recommended: That in the event of a vote by ballot, _____ and _____ will act as scrutineers; and

Further that all ballots be destroyed following the election.

B. Election of Chair and Vice Chair for 2025

i. Chair of the Conservation Authority

ii. Vice Chair of the Conservation Authority

C. Appointment of the Regulations Sub-committee for 2025

In the event of a Hearing by the Board of Directors, a Regulations Sub-Committee is formed to review the circumstances of the Hearing and report to the Board. This sub-committee consists of the Chair, the Vice Chair, and the Member representing the local municipality in which the application under Ontario Regulation 41/24 (formerly O.Reg 179/06) is received.

Recommended: That the Chair and Vice Chair, along with the Member representing the local municipality in which the application under Ontario Regulation 41/24 is received, shall be members of the sub-committee to review applications and report to the Board of Directors.

D. Appointment to Conservation Ontario for 2025

Conservation Ontario represents Ontario's 36 Conservation Authorities. It is the practice of the Conservation Authority to request the Chair, or his/her designate, and the Chief Administrative Officer to represent the Conservation Authority on Conservation Ontario's Committees and Council. Conservation Ontario's Council meets four times per year, and the 2025 meetings are scheduled to take place from 9:00 a.m. to 2:00 p.m. April 14th (Annual General Meeting), June 23rd, September 22nd and December 8th.

Recommended: That the 2025 Chair, or his/her designate, be appointed as the Conservation Authority's voting delegate to Conservation Ontario; and

Further that the Chief Administrative Officer be the alternate delegate.

E. Appointment to the Lake Simcoe Conservation Foundation Board of Directors for 2025

The Conservation Authority appoints the Chair and Vice Chair, or two designates, to serve on the Lake Simcoe Conservation Foundation Board. The Foundation Board meets every other month, and the 2025 meetings are scheduled to take place from 8:30 a.m. to 11:30 a.m. on January 29th, March 26th, May 28th, July 30th, September 24th and November 26th.

Recommended: That the 2025 Chair _____ and 2025 Vice Chair _____, or their designates, be appointed to the Lake Simcoe Conservation Foundation Board of Directors for 2025.

F. Appointment of Solicitors for 2025

The Conservation Authority utilizes the services of five (5) legal firms:

1. Stiver Vale Barristers & Solicitors for general administrative advice, land holdings and real estate;
2. Hicks Morley for employment and labour related matters;
3. HHL Law Firm LLP (formerly Hill Hunter Losell Law Firm LLP) for regulation advice and litigation;
4. Barriston Law for general administrative, regulation and planning advice, and litigation; and
5. Beard Winter LLP for general administrative, regulation and planning advice, real estate and litigation.

Recommended: That Stiver Vale, Hicks Morley, HHL Law Firm, Barriston Law and Beard Winter be appointed as Lake Simcoe Region Conservation Authority's legal firms for 2025.

G. Appointment of Signing Officers for 2025

The Conservation Authority wishes to continue banking with the Bank of Nova Scotia.

Recommended: That an account in the name of Lake Simcoe Region Conservation Authority (hereinafter called the "Organization") be kept at the Bank of Nova Scotia (hereinafter called the "Bank"; and

Further that the Conservation Authority's Chair, Vice Chair, the Chief Administrative Officer/Secretary-Treasurer, and the General Manager, Corporate and Financial Services/CFO, or any two of them are hereby authorized to sign, make, draw, accept, endorse and deliver cheques, promissory notes, bills of exchange, orders for the payment of money and such agreements and instruments as may be necessary or useful in connection with the operation of the said account; and

Further that any one of the above-mentioned officers is hereby authorized for and in the name of the Organization to endorse and transfer to the Bank for deposit or discount with or collection by the Bank (but for the credit of the Organization only) cheques, promissory notes, bills of exchange, orders for the payment of money and other instruments, to arrange, settle, balance and certify all books and accounts with the Bank and to sign receipts for vouchers.

H. Borrowing Resolution

Each year at the Annual General Meeting, the Board of Directors pass a resolution which authorizes a maximum amount available for borrowing, if required, to cover administrative and/or capital expenditures during the year. The amount of the borrowing resolution for 2025 is recommended to be set at the traditional level of \$500,000. The Conservation Authority has rarely drawn on this operating loan, with the last time being 2010, when it was required to bridge the payment receipts from municipal funding partners and the federal government Lake Simcoe Clean-Up Fund payments, where payments followed project work completion.

Recommended: That signing officers for the Lake Simcoe Region Conservation Authority be empowered to borrow up to \$500,000 on an Operating Loan Agreement, as required, for administration and/or capital expenditures.

X. Year 2025 Presentations

a) 2025 Capital and Operating Budget

Pages 18-41

General Manager, Corporate and Financial Services/CFO, Mark Critch, will provide an overview of the 2025 Proposed Capital and Operating Budget.

Recommended: That the presentation by General Manager, Corporate and Financial Services/CFO, Mark Critch, regarding an overview of the 2025 Draft Capital and Operating Budget be received for information.

Included in the agenda is Staff Report No. 02-25-BOD regarding the 2025 Draft Capital and Operating Budget in accordance with Ontario Regulation 402/22.

Recommended: That Staff Report No. 02-25-BOD regarding the Conservation Authority's 2025 Capital and Operating Budget be received; and

Further that the 2025 Capital and Operating Budget and all projects therein be adopted: and

Further that staff be authorized to enter into agreements and/or execute documents with private sector organizations, non-governmental organizations or governments and their agencies for the undertaking of projects for the benefit of the Conservation Authority and funded by the sponsoring organization or agency, including projects that have not been provided for in the approved budget; and

Further that as required by O.Reg 402/22: Budget and Apportionment this recommendation and the accompanying budget documents, including the schedule of Category 1 Mandatory levies, be approved by weighted votes.

b) 2025 Annual Priorities

Pages 42-48

Chief Administrative Officer, Rob Baldwin, will provide an overview of the Conservation Authority's 2025 Annual Priorities.

Recommended: That the presentation by Chief Administrative Officer, Rob Baldwin, regarding the Conservation Authority's 2025 Annual Priorities be received for information.

Staff Report No. 03-25-BOD regarding the Conservation Authority's 2025 Annual Priorities is included in the agenda.

Recommended: That Staff Report No. 03-25-BOD regarding the Conservation Authority's 2025 Annual Priorities be received for information.

XI. Hearings

There are no Hearings scheduled for this meeting.

XII. Deputations

There are no Deputations scheduled for this meeting.

XIII. Determination of Items Requiring Separate Discussion

(Reference Page 9 of the agenda)

XIV. Adoption of Items Not Requiring Separate Discussion

XV. Consideration of Items Requiring Separate Discussion

XVI. Closed Session

The Board will move to Closed Session to deal with confidential legal matters.

Recommended: That the Board move to Closed Session to deal with a confidential legal matter; and

Further that the Chief Administrative Officer, members of the Executive Leadership Team, and the Director, Development Services remain in the meeting for the discussion.

The Board will rise from Closed Session and report findings.

Recommended: That the Board rise from Closed Session and report findings.

a) **Confidential Legal Matter**

Confidential Staff Report No. 06-25-BOD will be sent to Board members prior to the meeting.

Recommended: That the Confidential Staff Report No. 06-25-BOD regarding a confidential legal matter be received for information.

XVII. Other Business

Next Meeting

The remaining 2025 Board of Directors' meeting dates are set for approval on January 24, 2025. The next meeting is anticipated to be held on Friday, March 28, 2025. This meeting will be held in person at the Conservation Authority's Newmarket offices located at 120 Bayview Parkway, Newmarket.

XVIII. Adjournment

Agenda Items

1. Monitoring Report – Planning and Development Applications for the Period January 1 through December 31, 2024

Pages 49-57

Recommended: That Staff Report No. 04-25-BOD regarding the total number of development applications for the period January 1 through December 31, 2024 be received for information.

2. Board of Directors' Meeting Schedule 2025

Pages 58-59

Recommended: That Staff Report No. 05-25-BOD regarding the Board of Directors' Meeting Schedule for 2025 be received; and

Further that the proposed schedule be approved.